

ANNEX

QUESTIONNAIRE TO BE FILLED OUT BY CANDIDATES FOR THE POST
OF THE DIRECTOR OF THE PATENT MEDIATION AND ARBITRATION
CENTRE

1. General information:

I. **Personal details:**

Name, surname: ____

Gender: M/F

Date and place of birth: d__/m__/y__, City (Country)____

Nationality: ____ (please specify one of the nationalities of the Signatory Member States); Other nationality (ies): _____

Current function: ____; since when do you hold this function: d__/m__/y__;
in which organisation/institution/firm: ____

II. **(1) Are you willing to relocate for the purposes of a full-time employment at the PMAC?**

- Yes
- No

If your answer if no, please explain: ____

(2) Are you willing to travel frequently for the purposes of employment at the PMAC?

- Yes
- No

If your answer if no, please explain: ____

III. **Language skills:**

(1) Mother tongue: ____

(2) Language skills in the three official UPC languages; please indicate competences on a scale from 1 to 5 (with the scale 1- basic, 5- excellent)

- English oral:____; written:____
- French oral:____; written:____
- German oral:____; written:____

(3) Other language(s): (Please indicate competences on a scale from 1 to 5 (with the scale 1- basic, 5- excellent)

(4) Languages regularly used at work: _____

(5) How did you acquire your language skills? In case you have followed training the following language(s), please indicate the duration and type of courses.

English: _____

French: _____

German: _____

other language(s) if applicable:

(6) Have you lived, studied or worked in a country where this is the predominant language, and if so, where and for how long?

English: _____

French: _____

German: _____

IV. IT skills:

What computer programs do you use in your work?

- Word
- Excel
- PowerPoint
- Other (please specify): _____

Have you used any finance and budgeting software in the context of your work? If yes, please specify:

Have you used any data management software in the context of your work? If yes, please specify:

2. Education:

V. Please indicate all completed post-secondary education:

VI. Please indicate any other relevant qualifications/trainings/internships you have completed:

3. Work Experience:

VII. Please describe any administrative and/or managerial functions that you have held or are currently holding. Please indicate your title, organisation and duration of service:

VIII. Please describe any alternative dispute resolution experience that you may have, indicating the organisation, function and duration of service.

IX. Legal experience: Please describe, in the appropriate category below, any legal experience that you may have, by indicating the organisation, function and duration of service. Please make sure to highlight any experience in the field of intellectual property law.

a) Judicial function: ____

b) Non-judicial legal functions (for instance, experience as attorney-at-law): ____

c) Legislative, academic, administrative functions: ____

**X. Other relevant experience:
Please describe any other relevant experience for this post:**

4. Other:

XI. International experience:

(1): Have you worked abroad? Alternatively, have you held positions involving frequent interaction with other nationalities/cultures?

Yes

No

If your answer is yes, please specify (organisation, function, and duration of service):

(2) Have you received training abroad or in an international context? This includes internships, study visits, etc.:

Yes

No

If your answer is yes, please specify: ____

(3): Do you participate regularly at international conferences (on average, over 5 days per year)?

- Yes
- No

XII. Other relevant information, including information on contribution to UPC-related topics (e.g. participation in UPC-related conferences, workshops, training events or expert panels; writing of position papers or lecturing on UPC-related topics): _____

- I hereby certify that I have no criminal record and that no charges are pending against me.